

MINUTES OF SPECIAL MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD August 10, 2010

A special meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held August 10, 2010 at the Fall City Fire District No. 27 Station located at 4301 334th PL SE, Fall City, Washington, at 7:00 p.m. Commissioners Harris, Moderow, Schneider, and Wilkins were present. Commissioner Pettersson was absent and her absence was excused.

Also present were Jeff Appleseth, Dave Hill, and Terri Campbell.

1. Call to Order.

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. He stated that Commissioner Moderow has volunteered to take minutes of this meeting.

2. Discuss and Decide issues and correspondence re: SE 39th Place

Commissioner Schneider expressed his concern about King County's acquisition through the condemnation process of the Snoqualmie Valley Trail (SVT) access at the end of SE 39th Place as a "park" instead of a "road access" which he thinks would be a mistake because there is more strength in acquisition as a road and the rules are different regarding use. He shared a hard copy of email exchanges he has had with Christine Jensen, a staff member in Councilmember Lambert's office which were a part of this concern.

Commissioner Moderow noted that original communications from PRKC expressed a preference for the acquisition as a road and not a trail. Councilmember Harris suggested that the District request that King County Park Department signage be positioned at the actual connection with the SVT in order to identify the beginning location for which KC park rules apply. Commissioner Schneider requested to draft a letter to Councilmember Kathy Lambert and Parks Director Kevin Brown to reiterate FCMPD's interest in having the property acquired as a road access per King County Ordinance No. 2010-0258.2.

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Schneider draft a letter for commissioner review and approval at the next meeting regarding the FCMPD's request that King County purchase the property as a road.

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved Commissioner Moderow to draft the letter for commissioner review and approval at the next meeting regarding the FCMPD's appreciation of Councilmember Lambert's and Park Director Brown's successful efforts toward opening the SVT access in 2010.

3. Discuss and Decide the RCO grant application materials.

Commissioner Harris provided the commissioners and audience members with copies of the updated PowerPoint slides for the FCMPD presentation to the Recreation and Conservation Office (RCO) grant application evaluation committee on August 18, 2010 in Olympia. The presentation will be made by Commissioners Harris and Wilkins. The presentation will be a maximum of 12 minutes, with a maximum of 8 minutes for questions by the committee according to their schedule.

The presentation has been modified to incorporate comments from an on-line presentation made via conference call and web interface on June 18 with RCO evaluators. Comments received from the FCMPD public meetings over the last two months have also been incorporated into the presentation. Modifications can be made to the presentation as late as August 15. Commissioner Harris has a scheduled telephone call with Laura Moxham, RCO grant manager, on August 11 to review any of her final suggestions to the presentation.

Commissioner Harris reviewed the presentation slide by slide. Commissioner Moderow discussed the importance of making sure that he can get through all the slides in 12 minutes as required by the RCO.

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Harris and Wilkins make any final edits as necessary and to present the Wells Site Park Acquisition project proposal to the RCO Grant Application Evaluation Committee on August 18, 2010 in Olympia, Washington.

Commissioner Harris shared that for the Local Parks Acquisition category for RCO grant applications, there were 21 applications state-wide requesting an approximate total of \$10 million of funds out of a currently-expected available pool of \$4 million. The final funding pool amount will be determined by the State Legislature.

Dave Hill requested that the District inquire whether the activities that are planned for Wells site can be done under the "passive" designation since the "mixed-use" designation would allow undesirable situations such as scheduling youth league sports events every 90 minutes. Mr. Hill also requested that prior to any acquisition of the site the District prepare an environmental assessment of the Wells site to determine if there are any sensitive areas such as wetlands on site, and if present, what restrictions would be required. Mr. Hill complimented the District on the accuracy of past meeting minutes.

Jeff Appleseth commented on the need for a public advisory group to determine park use and design details. Mr. Appleseth complimented the District on the accuracy of past meeting minutes.

4. Discuss and Decide the Office Administrator Position.

Commissioner Harris reviewed a "Contract Employment Letter" template with the Board that was provided by FCMPD general counsel Bruce Disend. The letter was provided for its use as a hiring letter with Terri Campbell for the position of Office Administrator on a contract basis. The letter contained several 'fill in the blanks' which were discussed. Some blanks required consultation with Mr. Disend before

completion. It was discussed that the District desires to have Ms. Campbell begin the Office Administrator duties as soon as the formal offer letter can be prepared, offered, and accepted. Commissioner Wilkins offered to work with Commissioner Harris, Mr. Disend, and Ms. Campbell to work out the details of the letter prior to the next regular meeting scheduled for August 24.

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Wilkins coordinate the preparation of the Contract Employment Letter to Terri Campbell for the Office Administrator position.

5. Adjourn.

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:25 p.m.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner