

MINUTES OF SPECIAL MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD September 14, 2010

A special meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held September 14, 2010, at the Fall City Fire District No. 27 Station located at 4301 334th PL SE, Fall City, Washington, at 7:00 p.m. Commissioners Harris, Moderow, Schneider, Pettersson, and Wilkins were present.

Also present were Teresa Appleseth, Dave Hill, Glen Grigas, Mark Grigas and Terri Campbell.

1. Call to Order.

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

2. Public Input.

None.

3. Discuss and Decide Issues re: RCO Grant Application, Wells Site acquisition

Commissioner Harris reported that the Washington State Recreation and Conservation Office (RCO) Funding Board for Local Parks preliminarily ranked FCMPD's grant application 12 out of 20 competing applications for 'acquisition only' projects filed by recreational organizations across the State. Unfortunately, that ranking is most likely too low for the District to qualify for the \$480,000 matching funds requested to purchase 9 acres of the former Wells Farm & Nursery site.

The total amount of grant funds for the RCO Local Parks program is unknown at this time, but it is anticipated to be lower than what was allocated by the State Legislature during the last biennium funding cycle.

Commissioner Harris will have the information regarding the preliminary ranking of the District's application on the District's website.

Commissioner Moderow offered to prepare and submit an article to the *Fall City Neighbors* newsletter, updating the public of this and other relevant Park District topics, by September 15, 2010.

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Commissioner Moderow prepare and submit an article to the *Fall City Neighbors* updating the public of current issues on which the District is working.

4. Discuss and Decide Issues re: SE 39th Place Access to SVT

Commissioner Schneider reported that the County acknowledged receiving the District's letter regarding concerns about restrictions of use on the access road. Commissioner Schneider spoke to the Director of Transportation, and to Christine Jensen, Policy Director for Councilmember Lambert, who both said the access would be acquired as a road and not as a park. No further action on this issue was taken.

5. Discuss and Decide Issues re: Snoqualmie River Recreation

The issue of the Snoqualmie River rafting floats was discussed at length and Commissioner Wilkins was tasked with scheduling a meeting to organize a variety of other concerned groups and individuals, in order to put together an Action Plan to deal with the crowds, parking, disorderly conduct, and litter this past August. Organizations including FCCA, King County Parks, Fish and Game, Kathy Lambert's office, PRKC (Partnership for Rural King County), and the Snoqualmie Tribe, as well as property and business owners, will be asked to participate in a working session, to proactively prepare for next season's impromptu river floats so as to better control the crowds and resulting problems.

6. Discuss and Decide Issues re: Park District Survey

Commissioner Moderow reported that the District's general counsel advised that the District submit a public request for proposal (RFP) to solicit interest in preparing a survey for the park district. Commissioner Harris provided sample RFP's from the Daily Journal of Commerce to use as a template to suit the District's RFP requirements. Commissioner Moderow offered to continue to take the lead in developing the RFP.

When the official RFP is submitted, the District can notify local businesses as well as national vendors so that they are aware of the public solicitation. Based upon her initial investigations, Commissioner Moderow recommends that the District budget between \$10,000 and \$15,000 for the survey.

Dave Hill inquired as to the language of the RFP for the survey company. Commissioner Moderow said the nature of the survey is to find out what kind of services and locations the citizens want to see in their community.

Commissioner Moderow is visiting a non-profit called Pomegranate who specializes in how to get the community involved in what they want out of their parks department i.e. how do you establish lines of communication from the community to the Commissioners. They will be invited to a public meeting in the near future.

Teresa Appleseth would like a survey question asking citizens how much they would be willing to spend to fund the District and its projects.

7. Discuss and Decide Issues re: 2011 Expense Budgeting

Terri Campbell will open up dialogue with the King County Treasury Department to be certain to gather and submit all the information required of them. Terri Campbell

will go back to January 1, 2010, and input actual expenses vs. budget expenses and deliver a report to the Commissioners by the next meeting.

Commissioner Harris reported that the King County Flood District is alerting other Junior Level Taxing Districts that the levy rates may be limited this year by a combination of mandated limits for County taxes, authority of Senior Taxing Districts, and decreased assessed property values. Since the Park District is a Junior Level Taxing District, we should be aware of this issue and how it concerns our expense budget for 2011. More information is needed from the County before we can determine how it can be addressed.

The District fiscal year is January 1, 2010 to December 31, 2010. The District intends to make its actual 2010 budget available on its website when it is available.

Commissioner Harris reported that the State Auditor contacted him today in an effort to set up an auditing cycle with FCMPD and that it would like to start this month. Commissioner Harris will coordinate with the State Auditor and schedule this meeting as appropriate.

8. Discuss and Decide Issues and Correspondence: Office Administrator Action Items

The King Country Blanket Voucher Approval Document requires an Auditing Officer Certification stating: *I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed, as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.*

After discussion and upon motion duly made and seconded, the Board of Commissioners unanimously approved to have Terri Campbell sign as our Office Administrator.

The Commissioners asked that Terri Campbell research the costs related to a fire proof safe or file cabinet, including a location in Fall City, to store the item that will contain original or necessary FCMPD documents, and discuss at our next meeting.

9. Adjourn

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:07pm.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner