

MONTHLY MEETING OF THE BOARD OF  
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
HELD AUGUST 9, 2011

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held August 9, 2011, at the Fall City Library located at 33415 SE 42<sup>nd</sup>, Fall City, Washington, at 7:00 p.m.

Commissioners Moderow, Schneider, Wilkins, and Harris were present. Commissioner Pettersson had an excused absence. Ed Hazen, Sue Holbink, Teresa Appleseth, Terri Divers, Jane Krein, Neal Jander, John Chaney, and Terri Campbell were present.

1. **Call to Order**

Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

2. **Minutes and Resolutions (review, approve, and sign)**

Minutes of the Regular Meeting held June 14, 2011, were read and approved.

3. **Financial Report and Vouchers**

A. The King County Voucher request form totaling \$2,354.77, which included various vouchers drawn on the District's Maintenance Fund, was reviewed.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos 95 through 100 in the amount of \$2,354.77.**

B. Approval of revised 2010 Budget and end of year total to capture \$90 error.

4. **Correspondence**

No Report

5. **New Business**

A. Snoqualmie Tribe

- a. Neal Jander, Snoqualmie Tribe Environmental Department, was present to discuss ways the FCMPD can partner with the Snoqualmie Tribe at Fall City Park.
  - i. The Tribe receives Grant money from the EPA and the King County Conservation District to perform restoration work in the Snoqualmie Valley. They started a restoration project in 2007 at the Fall City Park to remove blackberries and other invasive species and restore the park to a natural habitat. Work is progressing very well with many volunteer events. They expressed appreciation to the FCMPD and many Snoqualmie Valley residents through their volunteer efforts.
    1. The current restoration project is 40% complete. The Tribe has funding until 2014 to cover all the plantings; however they will

- need assistance from the local community for additional blackberry removal and maintenance of the plantings after 2014.
2. Phase 1 started by hand digging to remove the blackberries and continual maintenance when one dies. Phase 2 has been successful using mulch and cardboard, however more mulch donations are needed.
- ii. The Tribe would like to have more regularly scheduled volunteer events throughout the year and possibly include local groups such as the Boy Scouts, Girl Scouts, Raging River Riders, FCMPD, local schools, and other volunteer organizations, etc.
    1. The Tribe will come up with a maintenance event schedule and publish to the community.
- B. FCMPD Website
- a. Ed Hazen and Sue Holbink of EdBits were present to discuss ways to enhance the FCMPD website. EdsBits has been a locally owned business for 11 years.
    - i. The following suggestions were made to enhance the website
      1. Add an email collector feature to the website to gather visitor email addresses during a website visit
      2. Add a “pop up” screen to the website instructing visitors on how to join the electronic mailing list by sending an email to [info@fallcityparks.org](mailto:info@fallcityparks.org) or how to join the FCMPD Yahoo Group.
      3. FCMPD could research the annual cost for a program to organize emails called Constant Contact.
      4. The addition of website pages i.e. seeking volunteers, gift matching for companies, a “wish list”, donations, and local photos from events or people enjoying the Fall City recreation areas.
      5. Establishing a Website Committee to look into the possibility of social networking, including adding a FCMPD Facebook page
      6. Possibly integrate a Google calendar with links to “park like” activities, i.e. sports events, horse events, Fall City Arts, local events, FCCA and include the FCMPD Regular and Special Meetings.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized the formation of a FCMPD Website Committee to investigate ways to enhance the current FCMPD website.**

**6. On-Going Business**

- A. Policies and Procedures Manual: Commissioner Moderow
- a. The First Edition, dated August 2011, approved by General Counsel, was distributed for Commissioner review so that a final draft can be approved in the September 2011 meeting.
- B. FCMPD Comp Plan
- a. Commissioner Schneider will present comments to Commissioner Harris related to edits on the current revision.
- C. FCMPD Logo: Commissioner Moderow
- a. The final FCMPD logo was presented to the Commissioners.
    - i. Commissioner Wilkins suggested presenting the final FCMPD logo to the Snoqualmie Tribe for review and comment. Commissioner Wilkins

will present the logo and report back at the September 2011 meeting. Commissioner Moderow will work with Brett Gorrell to come up with an alternate letterhead with the watermark omitted.

- D. FCMPD Grant Program: Commissioner Harris
  - a. Grant Program
    - i. Commissioner Harris has almost completed the FCMPD Grant Program documents. It was agreed by all Commissioners, to hold off on promoting the FCMPD Grant Program due to current and forecasted economic budget constraints.
  - b. Snoqualmie Valley School District (FCES) Playground Grant
    - i. The FCMPD has not received a draft "Letter of Use" from the Fall City Elementary School and expects to receive the document once it's known if FCES will obtain a grant.
- E. FCCA Liaison: Commissioner Moderow
  - i. Commissioner Harris will go to the September 9<sup>th</sup> meeting and report back to the Commissioners.
- F. Snoqualmie River Float Taskforce: Commissioner Moderow
  - a. Commissioner Wilkins put two trash bins down on the river, now referred to as Bernard's Landing, and Plum #2. The trash bin at Bernard's Landing was destroyed and the trash bags were stolen. At Plum #2, the sides were destroyed and bags stolen as well. Commissioner Wilkins will repair Plum #2; however the one at Bernard's Landing, may have to be moved higher or to the King County campground boat launch, if it can be repaired.
  - b. August 13, 2011, per a social network, is a major Snoqualmie River float date
  - c. Commissioner Schneider would like to see Snoqualmie River Float Taskforce topics discussed at another setting and not during the FCMPD meetings.
  - d. Seeking a ratified budget approval for administrative services performed by Terri Campbell, increased from \$300.00 to \$308.01

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved ratification to the budget to increase administrative support for Terri Campbell's duties performed for the Snoqualmie River Float Taskforce, from \$300.00 to \$308.01.**

## **7. Business from the Floor**

### **A. Public Comment**

- a. Teresa Appleseth wanted clarification whether Appendix A of the Draft FCMPD Comp Plan would be modified. Commissioner Harris acknowledged that Appendix A would be modified, as well as integrating the community survey, and a few other additions.
- b. Teresa Appleseth recommended finalizing the FCMPD Grant Program documents so that it is ready to roll out when funds become available.
  - i. Commissioner Harris will complete the Grant Program documents and submit to General Counsel for review.

### **B. SiA Party and PRKC 5 year anniversary**

- a. Commissioner Moderow and the community received an invitation to the event and wanted the FCMPD Commissioners to know the date is September 7, 2011.

- C. Terri Divers requested whether the Comp Plan will have a 3 to 5 year outlook related to the future economic situation and recommended the current Comp Plan be focused on a 6 year plan to tie projects to funding.
  - a. Commissioner Harris explained that items going into the Comp Plan will be determined by whether they are funded or unfunded.
  - b. Commissioner Wilkins recommended starting a FCMPD Budget Committee after the King County property tax funding in October 2011.

8. **Adjourn**

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:47 pm.

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President and Commissioner

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Commissioner

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Commissioner

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ATTEST:

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Clerk and Commissioner