

**MONTHLY AND SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD NOVEMBER 8, 2011**

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held November 8, 2011, at the Fall City Library located at 33415 SE 42nd, Fall City, Washington, at 7:00 p.m. followed by a Special Public Meeting at 8:00 p.m.

Commissioners Moderow, Schneider, Harris, Wilkins and Pettersson were present. Teresa Appleseth, Terri Divers and Terri Campbell were present.

1. Call to Order
 - a. Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.
2. Minutes and Resolutions (review, approval, and sign)
 - a. Resolution No. 16 – 2012 Levy Request
 - i. Previous year 2011 had a Levy Request of \$108,200
 1. The Commissioners adopted a Levy Request for 2012 in the amount of \$109,282

Upon motion duly made and seconded, the Board of Commissioners unanimously approved Resolution No. 16 for the 2012 Levy Request of 101% above 2011 in the amount of \$109,282.

- i. Resolution No. 17 – 2012 Property Tax Increase
 2. The Commissioners adopted a Property Tax Increase for 2012 in the amount of \$109,282

Upon motion duly made and seconded, the Board of Commissioners unanimously approved Resolution No. 17 for the 2012 Property Tax Increase of 101% above 2011 in the amount of \$109,282.

- b. Meeting Minutes from October 11, 2011, were discussed and approved.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved the October 11, 2011, Regular Meeting Minutes.

3. Financial Report and Vouchers
 - a. September King County Financials and FCMPD Maintenance Vouchers were reviewed and approved.
 - b. Invoice for advertisement in Fall City Elementary PTSA Student Directory was included and approved.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Vouchers No 109 through 112 in the amount of \$742.43.

4. Correspondence
 - a. December 2nd submittal of the 2012 King County District Property Tax Levy
 - i. Terri Campbell will submit the signed document by December 2, 2011, to the King County Assessor.
5. New Business
 - a. Election for 2012 new Commissioner
 - i. The election date is November 8, 2011, and results are not yet known. The new Commissioner will start his term on January 1, 2012.
 - b. FCMPD Printer/Scanner
 - i. The FCMPD can purchase a new printer for \$250 or pay a portion of toner cartridges and use Terri Campbell's personal printer. There is a desire to continue to print financials on 11x17 paper and a new printer would be required.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved up to \$250.00 for a FCMPD printer compatible with Windows 7 and able to print 11x17 financial documents.

- c. Access to new website email
 - i. Commissioners have been given the new login information to access their FCMPD email.
 - d. Terri Campbell to investigate when the FCMPD lease-to-own server will be paid for and what our new monthly rate will be once it is owned.
 - e. Commissioner Harris mentioned an upcoming meeting related to the King County Comprehensive Plan. It was decided that Commissioners Harris, Schneider, and Pettersson would draft a response related to District parks and submit during the public review period.
 - f. Teresa Appleseth read an article and brought to our attention that the owners of the Hancock property are proposing a usage fee for non-motorized passage. There is currently a fee in place for motorized use. Part of the Hancock property is within the FCMPD boundaries.
6. On-Going Business
 - a. Internal review of budget
 - i. To be discussed during the Special Meeting at 8:00 p.m.
 - b. FCMPD Comp Plan
 - i. Ongoing discussions
 - c. FCMPD Grant Program – Commissioner Harris
 - i. Teresa Appleseth submitted recommendations to enhance the draft FCMPD Grant Program documents. Commissioner Harris will review the comments and take them into consideration before preparing the final version.
 - d. Hancock Property, Fall City
 - i. Continued discussion related to fees for non-motorized usage

SPECIAL MEETING

1. Called to Order at 8:17 p.m.

- a. Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows.
Terri Campbell will be taking the meeting minutes
 - i. Commissioners Moderow, Schneider, Harris, Wilkins and Pettersson were present.
Teresa Appleseth, Terri Divers and Terri Campbell were present.
 - b. Public review of 2012 proposed budget
 - i. Commissioner Harris presented actual vs. budget numbers for 2010, 2011, and a proposed 2012 budget for future approval.
 - ii. Based on a projected lack of King County tax revenue, FCMPD has enough to sustain itself until 2018.
 - c. Discussion of King County funding limitations facing the District in coming years
 - i. The FCMPD has created a budget based on reduced or lack of revenue
2. After public discussion, the Special Meeting adjourned at 8:31 p.m.