

MONTHLY MEETING OF THE BOARD OF  
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
HELD APRIL 12, 2011

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held April 12, 2011, at the Fall City Library located at 33415 SE 42<sup>nd</sup>, Fall City, Washington, at 7:00 p.m. Commissioners Moderow, Petterson, and Harris were present. Commissioners Schneider and Wilkins had excused absences.

John Chaney, Teresa Appleseth, Sophie Harris, Bess Carter, Allen Minner, and Terri Campbell were present.

**1. Call to Order**

Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

**2. Minutes and Resolutions (review, approve, and sign)**

Minutes of the Regular Meeting held March 8, 2011, were read and approved.

**3. Financial Report and Vouchers**

The King County Voucher request form totaling \$10,002.76, which included various vouchers drawn on the District's Maintenance Fund, was reviewed.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos. 81 through 85 in the amount of \$10,002.76.**

**4. Business from the Floor**

- A. John Chaney wanted to thank Commissioner Harris for participating in the King County Sub-Area forum last night. He wants to encourage the Commissioners to submit their comments by the deadline date. He also wants to encourage the Commissioners to participate in the actual forum on May 16, 2011, continuing participation. It my hope we have good community support and understanding.
- a. Commissioner Petterrson asked if the comment forms will be posted on the King County website from the small working groups will be posted. They include specific policies on the King County and Sub-Area, waste water food services, fall city business district boundaries, and parks/open space. You are welcome to download from the website, adopted from the 1999 Sub-Area plan. A summary of all the comments up to last night have been posted. The process is underway, the County said to have comments in by the end of June. One other exercise that went on last night is the vision for Fall City, and they are already gathering the words for the terminology.
  - b. Terri Divers recommended the Commissioners contact General Counsel. There are requirements are usually to hold a public hearing to tell the public

what our position is as a Board before any comment is made. Commissioner Moderow will reach out to General Counsel.

B. Public Comment Period

- a. Bess Carter distributed a conceptual color document of the
- b. Treasurer of the FCES PTSA
- c. FCES is starting a new project building a new K-2<sup>nd</sup> playground closest to Hwy 202. The current playground is rapidly becoming a safety hazard due to the age of the equipment and the quality of the equipment previously installed. The slide has already deteriorated and has been removed. The Snoqualmie Valley School District does not have the funds to rebuild the playground. The recommended playground is budgeted at \$100,000. There are different levels of public funding being sought. The goal is to provide a safe and fun playground for all children inclusive of cover during inclement weather and design a structure to be built in phases as funding becomes available. This is an environmentally friendly play structure with a goal to have it built by Spring of 2012.
  - i. Current fundraising is being sought, including the Pepsi refresh Grant which will be known by May 1, 2011, and is \$50,000.
    1. The Grant is based on nationwide voting
  - ii. King County, Butch Lovelace, is supportive of this project, and the KC Grant is \$50,000 and is a matching Grant. The matching Grant can be between the SVSD and the FCES PTSA.
  - iii. Seeking financial commitment from the Falls Little League, the PTSA, and the Snoqualmie Valley Youth Soccer Association.
  - iv. The FCES PTSA is requesting a \$10,000 Grant to support this playground equipment.
    1. We do not have a process to award a Grant and will have to seek feedback from General Counsel.
    2. The SVSD is supportive of this project.
  - v. The phasing could be divided into thirds as its all modular in nature.
  - vi. The playground has been designed by the Principal of the FCES School and the School District approved vendor.
  - vii. Considering the FCMPD Grant funds are public, Terri Campbell requested clarification on whether the playground on SVSD property is open to the public during non-school hours. Bess Carter confirmed the school grounds are available except during hours of darkness.
  - viii. The deadline for FCMPD to advise the FCES PTSA will need to be around June 2011.
  - ix. John Chaney requested the FCES PTSA seek a letter of support from the FCMPD.
  - x. Bess Carter and Sophie Harris submitted a video of local school aged children singing in front of the dilapidated playground.
  - xi. Allen Minner voiced concerns that there are no places in Fall City that allow children of all ages to participate in playground equipment.
  - xii. Teresa Appleseth recommended FCMPD develop criteria related to who can apply for Grants.
    1. Commissioner Harris handed out two sample Grant requests from other organizations.

C. Snoqualmie River Float Taskforce – Commissioner Moderow

- a. Commissioner Moderow is submitting a Grant application with the PRKC group for an EcoNet Grant. It will be awarded by the EPA to a small group of applicants.
  - i. Commissioner Petterson inquired as to whether the Grant would pay for dumpsters; however the Grant would only pay for posters, stickers, signs and communication.
  - ii. A local vendor, Spiffy Biffy santi-cans, has indicated they would partner with the community to supply santi-cans toilets. \$2,500 per month which includes service three times per week. Last two weeks in June, all weeks in July and August, and the first two weeks in September.
  - iii. There is a volunteer researching a partnership with Boat U.S., a national boating company, for a lifejacket loaner program.
  - iv. Dumpsters and/or trash receptacles are being discussed at the beginning at the river entry points and along the way.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized Terri Campbell to continue to provide administrative services for the Snoqualmie River Task Force partnership not to exceed \$150.00.**

- b. Commissioner Moderow submitted a Grant application with the Russell Foundation; however she was not successful with an award.

**5. Correspondence**

No Report

**6. Activity Updates**

A. Administrative

- a. Enduris renewal for 2011-2012 insurance plan was renewed by Terri Campbell and was complete.

B. Vision, Mission and Goals Committee

- a. Updates to the Comp Plan will be forthcoming after review of the results of the survey

C. Park Lands Committee

- a. No Report

D. Park District Survey

- a. There will be a Special Meeting on April 26, 2011, at 7pm at the Fall City Fire Department.

E. Fall City Community Association (FCCA)

- a. Commissioner Schneider was not present at this month's meeting and will update the Commissioners in the May 10, 2011, meeting.

F. King County

- a. Commissioner Harris updated meeting attendees on the King County Sub-Area meeting that occurred on April 11, 2011
  - i. A one page summary handout was distributed to the Commissioners at the meeting to include XXXtaken from the 1999 King County Comp Plan. There were three parks, trails and open space goals that came out of the meeting – 1) expanding pedestrian and equestrian crossings i.e. we would like to establish a trail across the Puget Sound substation property between the SVT and the Fall City Parks. 2) Understand the

trail feasibility study to connect the Fall City Trail to the Preston/Snoqualmie Trail

- ii. Terri Divers requested from the Commissioners if they had been approached regarding a Waste Water topic that came up in the King County Comp Plan meeting and whether FCMPD was approached about a drain field with a possible park on top. This may be limited to Waste Water specifically for the business district for Fall City Merchants. This could possibly include the Bernard Property next to the Roadhouse Restaurant right next to the river.

G. Snoqualmie Tribe

- a. No Report

H. Public Communications

- a. Fall City Neighbors Monthly Newsletter monthly article submitted by Commission Moderow.
- b. FCMPD Yahoo Group
  - i. No Report
- c. A Special Meeting will occur at the Fall City Fire Department on April 26<sup>th</sup>, at 7pm.
  - i. This meeting will be to go over the FCMPD survey to integrate it into the FCMPD Comp Plan.
  - ii. John Chaney recommended not only reviewing the survey results with the FCMPD Comp Plan, but include the survey results as it related to the King County Comp Plan and Sub-Area Plan. Take advantage of the information FCMPD learned from the survey to communicate it back to the County. What is in the King County Comp Plan vs. what is in our FCMPD survey is not necessarily the same.
  - iii. FCMPD has an opportunity as a community entity to communicate that to King County and re-enforce things that are already in the King County Comp Plan to include the glossary of terms i.e. shall vs. should – subject to interpretation. If there are things within it that affect the parks to differentiate what is in the “shall” vs. “should”. FCMPD has more information than what King County Parks has. Butch from King County has already read the parks survey.
  - iv. John Chaney suggested we request Kevin Brown from King County to attend our Special Meeting on April 26, 2011.

**8. Policies and Procedures Manual - Commissioner Wilkins**

A. Review of FCMPD Policy and Procedures Manual

- a. Commissioner Wilkins had an excused absence and will present the final draft at the May 10, 2011, meeting or have a Special Meeting to discuss.

**9. Old Business**

A. FCMPD Voice Recorder

- a. A digital voice recorder was more than the authorized budgeted cost, coming in at \$142.34.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized Terri Campbell to purchase a digital voice recorder not to exceed \$142.34.**

- B. Washington State Auditor's Office
  - a. A closing report was issued by the State Auditor and Terri Campbell has been instructed post the link on our website for the general public to read the report off the State Auditor's website.
  - b. State Auditor Blaine Fritt's met with Commissioners Moderow and Harris and presented the findings.
    - i. One process we implemented was submitting the actual King County monthly financial statement with the updated FCMPD budget vs. actual expenditure for Commissioner review at each monthly meeting.

**10. New Business**

- A. What is the process of notifying the County when a Commissioner's term is up for election?
  - a. Publish the impending vacancy in the local newsletter. Cut and paste the same language from the actual election document.
  - b. Per Terri Divers, we want to inform the public that there is a Commissioner position becoming available in October 2011.
  - c. Terri Campbell has been instructed by the Commissioners to call the elections office and find out specific protocol when a Commissioner is not going to run again for office. Verify an early June 2011 deadline date.
- B. Commissioner Moderow requested we hire a graphic artist to create a logo and business cards
  - a. Commissioner Moderow has reached out to three graphics firms to supply a simple proposal to include their costs for time to create a FCMPD logo.
    - i. Graphics firm in North Bend and two other local vendors.
- C. Commissioner Schneider to review the Robert's Rules
- D. Commissioner Harris to go through the capabilities of the Server and
- E. Commissioner Schneider to present a review to increase familiarity of the RCW rules.
  - a. Invite General Counsel

**11. Adjourn**

After discussion, upon motion duly made and seconded, the meeting was adjourned at 9:00 pm.

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President and Commissioner

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Commissioner

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Commissioner

Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner