

MONTHLY MEETING OF THE BOARD OF  
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
HELD JUNE 14, 2011

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held June 14, 2011, at the Fall City Library located at 33415 SE 42<sup>nd</sup>, Fall City, Washington, at 7:00 pm.

Commissioners Moderow, Pettersson, Wilkins, and Harris were present. Commissioner Schneidler had an excused absence. Also present were Teresa Appleseth, Terri Divers, Dan Schlotfeldt, Stephanie Potter, Bess Carter, Matt Travis, Ralph West, and Terri Campbell.

**1. Call to Order**

Commissioner Moderow acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

**2. Minutes and Resolutions (review, approve, and sign)**

Minutes of the Regular Meeting, May 10, 2011, were read and approved. Minutes of the Special Meeting, May 24, 2011, were read and approved.

**3. Financial Report and Vouchers**

A. The King County Voucher request form totaling \$760.21, which included various vouchers drawn on the District's Maintenance Fund, was reviewed.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos 91 through 94 in the amount of \$760.21.**

**4. Correspondence**

A. Snoqualmie River Float Taskforce was requested to submit a letter to King County Councilmember Larry Gossett, supporting new emergency legislation to require life vests for everyone on a river in King County.

**5. On-Going Business**

A. Policies and Procedures Manual

- a. A final draft was completed and the entire manual was submitted to General Counsel for review.
- b. Commissioners will review the comments from our General Counsel and finalize the Policies and Procedures Manual at the Special Meeting on June 24, 2011.

B. FCMPD Comp Plan

- a. Commissioners will review the Comp Plan at the Special Meeting on June 24, 2011.

C. FCES PTSA – Playground

- a. Bess Carter updated FCMPD on the FCES PTSA Grant submission to Pepsi. Fall City came in 50th out of 396; however they were not awarded the Pepsi Playground Grant. The playground budget was revised to \$76,000. The FCES

PTSA is providing a grant for \$10,300. The Snoqualmie Valley Youth Soccer Association will provide \$1,000.

- b. FCES PTSA is one of 25 applicants who have applied for a 50% matching grant of \$58,000 through King County. FCES PTSA is requesting FCMPD support a donation or Grant of \$10,000, if the \$58,000 King County grant is awarded. The award date and announcement from King County is November 2011. A letter to proceed from King County would be in January 2012, and the renovation would be complete within 3 months. The contractor would be the Snoqualmie Valley School District's preferred vendor, Northwest Playground. If King County does not award the matching \$58,000 grant, the FCES PTSA has a Plan C option totaling \$50,000. FCMPD would still be requested to contribute \$10,000 with the Plan C option.
- c. Teresa Appleseth, Fall City Resident – Requested clarification from FCES Principal Dan Schlotfeldt as to whether he was willing to draft a Letter of Use. A Letter of Understanding or Use should be created between the Snoqualmie Valley School District and the Fall City Metropolitan Park District, granting use for the general public for the future.
  - i. Commissioner Moderow requested the letter include specific days and times the playground can be used.
  - ii. Commissioner Wilkins requested FCES Principal Schlotfeldt draft a letter to the FCMPD from the school district on behalf of the PTSA with a letter of memorandum of understanding related to the use of the school district playground property to the citizens of Fall City.
- d. Commissioner Moderow thanked Commissioner Harris for creating forms and protocol for a FCMPD Grant Fund Program. The current 2011 budget has \$10,000 available for a Grant Award program.
- e. Terri Divers, Fall City Resident – suggested that FCMPD could award a Grant directly to the Snoqualmie Valley School District and not through the FCES PTSA. The FCES PTSA and the Snoqualmie Valley School District are co-applicants on the Grant.
- f. Commissioner Harris reminded attendees that the FCMPD budget allows for \$9,600 compensation to the Commissioners, however to date, Commissioners have not voted, nor requested any compensation from FCMPD. Perhaps the \$10,000 budgeted in 2010 and 2011 can be used towards justification and support of the FCES playground.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized Commissioner Harris to sign a Letter of Intent to approve \$10,000 in funding to the Snoqualmie Valley School District FCES playground, in the event the King County Grant is awarded, contingent on a Letter of Use between the SVSD and FCMPD.**

**D. Snoqualmie River Float Taskforce**

- a. Commissioner Moderow requested FCMPD to provide financial support for the community clean-up and parking concerns. Commissioner Moderow reviewed all the SRFT expenses and intended Grant applications and recommends \$6,500 to cover life vests, trash bags, and directional signage. Unused trash bags will be purchased by Commissioner Wilkins at the end of the year.

- b. Matt Travis, Fall City Resident – requested FCMPD research the possible liability implications related to the FCMPD supplying loaner life vests.
  - i. It was agreed the FCMPD not provide life vests for 2011; however look into this as an option 2012.
- c. Matt Travis recommended Commissioner Moderow consult legal counsel regarding FCMPD providing directional signage where visitors should park.
- d. Commissioner Moderow would like FCMPD to provide a link to the King County river safety video on the FCMPD website.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized \$3,000 to be spent on signage and trash bags supporting joint community efforts related to the Snoqualmie River summer floaters subject to approval on language from General Counsel.**

- E. King County Comp Plan / FC Sub-Area Plan: Commissioner Harris
  - a. No update
- F. FCMPD Grant Program
  - a. Commissioner Harris distributed a draft copy of a proposed Grant Program Information Sheet and Grant Program Application for Commissioner Review.
- G. FCMPD Accomplishments in 2010
  - a. Commissioner Harris distributed an updated accomplishment list to the Commissioners.
- H. Fall City Community Association (FCCA)
  - a. No update
- I. Snoqualmie River Float Taskforce: Commissioner Moderow
  - a. No update
- J. FCMPD Logo
  - a. Commissioner Moderow has reviewed and will present at the Special Meeting of June 24<sup>th</sup>.
- K. Fall City Days
  - a. Commissioners will occupy the FCMPD booth at Fall City Days on June 18<sup>th</sup>, and alternate their time.

**6. Business from the Floor**

- B. Terri Divers, Fall City Resident – Related to Budget topics, the future is grim for FCMPD. Right now as it stands, the Flood District received its approval. Last year we had a shortfall of \$2,000. If the property taxes stay flat we could receive \$3.09 per year, if they only go up 1 ½%. That's only if property taxes stay flat. Prediction is the property taxes will go down 5 to 6% for next year's budget. 2013 will be flat, and then subsequent years will go up 1% each year. If property taxes go down 2%, the FCMPD will not get any funds for the next 6 years as it's a Junior Taxing District. The projection is real, and we need to stay on target without participating in the Grant and SRFT. She recommended FCMPD look into any other possible funding sources by consulting General Counsel. This is a 6 year forecast; once it's lost FCMPD might not

be able to gain it back. Ms. Divers distributed a spreadsheet to the Commissioners showing the trend of the down-turn. FCMPD is a junior to the library, hospital and fire department, so those will get funded first, before the FCMPD.

7. **New Business**

A. There will be a Special Meeting on June 28, 2011, from 6pm to 8pm at the Fall City Fire Station to replace the July 2011 Regular Meeting which is cancelled due to Commissioner Summer vacations.

8. **Adjourn**

After discussion, upon motion duly made and seconded, the meeting was adjourned at 9:00 pm.

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President and Commissioner

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Commissioner

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Commissioner

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ATTEST:

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Clerk and Commissioner