

**MONTHLY MEETING OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
HELD FEBRUARY 14, 2012**

The Regular Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held February 14, 2012, at the Fall City Library located at 33415 SE 42<sup>nd</sup>, Fall City, Washington, at 7:00 p.m.

Commissioners Travis, Harris, Wilkins, and Moderow were present. Commissioner Schneider had an excused absence. Teresa Appleseth, Terri Divers, and Terri Campbell were present.

**1. Call to Order**

- a. Meeting was called to order at 7:03pm

**2. Minutes and Resolutions**

- a. Motion to approve the January 10, 2012 minutes

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved the January 10, 2012, Regular Meeting Minutes.**

**3. Financial Report and Vouchers**

- a. Review December 2011 and January 2012 King County Financial Reports
- b. King County Financial Report distribution
- c. Commissioner Moderow to propose a FCMPD policy for distributing the Financial Report to Commissioners
  - i. Policy will be discussed at the March 13, 2012, meeting
- d. Terri Divers recommended attaching the previous month Voucher approval with the current check register report and submit to the Clerk Commissioner to verify vouchers approved equal checks actually cut. Commissioner Harris will be the acting Clerk Commissioner in the event Commissioner Schneider is not present.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved Commissioner Harris as the Assistant Commissioner Clerk in the event Commissioner Schneider is unavailable.**

- e. February 2012 Vouchers
  - i. Motion to approve the Vouchers
  - ii. Reissuance of January 2012 Voucher on file name ending 1808.csv replaces previously approved file name ending 4956.csv for \$589.01. There was an error in Oracle transfer “.csv” file preventing uploading of approved warrants for the month of January. The “.csv” file for January was accepted and the Commissioners signed a new Voucher sheet with the correct “.csv” file name.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Vouchers 120 to 124 for February 2012 in the amount of \$10,687.53.**

#### **4. Correspondence**

- a. Commissioner Moderow conducted a telephone interview with the Snoqualmie Valley Tribune regarding the “state of the district” and how the loss of Levy Revenue for 2012 will affect FCMPD.
- b. FCMPD received notification from King County confirming we will not be receiving any Levy Revenue for the 2012 fiscal year.
- c. FCMPD received a Letter of Use from the Snoqualmie Valley School District authorizing the new Fall City Elementary School playground equipment for public use during non-school hours and maintenance periods.

#### **5. On-Going Business**

- a. FCMPD Comp Plan
  - i. Continued discussion and scheduled completion
  - ii. A Special Meeting will take place on February 28, 2012, at the Fall City Fire Station for a Commissioner Workshop to review the FCMPD Comp Plan and any fundraising resources due to the loss of Levy Revenue for 2012.
- b. FCMPD Grant to the Fall City Elementary School Playground
  - i. Anticipated payout date
    - 1. A Voucher was approved for payment on February 14, 2012.
  - ii. Letter of Intent from the Snoqualmie Valley School District for public access and usage
    - 1. Received and posted on the FCMPD website
- c. Hancock Property, Fall City
  - i. Nothing to Report
- d. King County Signature Memo
  - i. Commissioner Travis signed the 2012 King County signature verification
- e. FCMPD involvement in the Fall City River Float Taskforce
  - i. Commissioner Moderow to distribute potential Grant sources interested in providing funding to cover the Fall City River Float Taskforce capital improvements and on-going maintenance
    - 1. Russell Family Foundation, King County Conservation District, and a few others were not able to extend an award.
    - 2. The Community needs more trash cans
    - 3. Possibly provide an “Adopt a Can” to see if there are local groups interested in helping. Possibly look to the Snoqualmie Tribe, FCCA, Boy and Girl Scouts to assist.
    - 4. Research whether Allied Waste has a Grant Program to assist with waste management.
  - ii. Commissioner Wilkins and Commissioner Moderow retrieved last year’s trash cans and made repairs to them.
  - iii. A local Boy Scout created a new trash can system for the upcoming river float season.

#### **6. New Business**

- a. Fall City Neighbors newsletter donation for monthly article space
  - i. Commissioner Moderow will ascertain the costs for advertising in the Fall City Neighbors for Commissioner review.
- b. The Commissioners requested Terri Campbell post the Snoqualmie Tribe’s volunteer planting events at Fall City Park on the front page of our website.
- c. Washington State Auditor’s offices has a government portal site
  - i. Terri Divers requested to be unsubscribed from the portal
  - ii. Commissioner Harris has distributed Administrative access to Terri Campbell
- d. Commissioner Wilkins received a letter from the Fall City Days Committee seeking a commitment for a booth.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved having a booth at the Fall City Days Event, free of charge as a non-profit organization.

7. **Public Comment**

No comment from the floor

8. **Adjourn**

Meeting adjourned at 8:24pm

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner