

MINUTES OF SPECIAL MEETING OF THE BOARD OF  
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
HELD NOVEMBER 30, 2010

A Special Meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held November 30, 2010, at the King County Library located at 33415 42<sup>nd</sup> Place SE, Fall City, Washington, at 7:00 p.m. Commissioners Moderow, Harris, Wilkins, and Schneider were present. Commissioner Petterson had an approved absence.

Also present were Terri Campbell, Terri Divers, Teresa Appleseth, Charlie Kellogg, Kevin Little, and General Counsel Bruce Disend.

**1. Call to Order**

Commissioner Harris acted as Chairman of the meeting and business was conducted as follows. Terri Campbell will be taking the meeting minutes.

**Upon motion duly made and seconded, the Board of Commissioners unanimously ratified and authorized a special meeting to be held on Tuesday, November 30, 2010, at 7:00 p.m. at the Fall City Library, located at 33415 42<sup>nd</sup> Place SE in Fall City, Washington, to conduct the Agenda of the November 23, 2010, 7:00 p.m. regular meeting that was canceled due to the weather related Library closure. Notice of the Special Meeting was posted at the King County Library, Post Office, and King County Fire Department, all located in Fall City, on November 23, 2010, and a copy was provided to each Commissioner.**

**Upon motion duly made and seconded, the Board of Commissioners unanimously ratified and authorized a Public Hearing to hear testimony on the 2011 revenue sources and expenses to be held at its Special Meeting on Tuesday, November 30, 2010, at 7:00 p.m. at the Fall City Library, located at 33415 42<sup>nd</sup> Place SE in Fall City, Washington. Notice of the Special Meeting was posted at the King County Library, Post Office, and Fire Department, all located in Fall City, on November 23, 2010, and a copy was provided to each Commissioner.**

**2. Public Hearing – FY 2011 Budget**

- 2011 budget was distributed and discussed. Terri Divers made a recommendation on clarifying the carry-over reserve on the 2011 budget; however this does not change the overall budget.
- Line 9 for \$108,200 is slightly under 1% over the requested and approved budget amount of 2010.
- There were neither questions nor objections by the general public in attendance.

Upon motion duly made and seconded by Commissioners Harris, Moderow, and Schneidler with Commissioner Wilkins voting no, Resolution 13 for the Property Tax Increase, was approved.

Upon motion duly made and seconded Commissioner Harris, Commissioner Moderow, Commissioner Schneidler with Commissioner Wilkins voting no, Resolution 14 for Submitting a Levy of \$108,200 for the Year 2011, was approved.

3. **2011 Revenue Sources and Expenses**

- Nothing to Report

4. **Minutes and Resolutions (review, approve, and sign)**

Minutes of the Regular Meeting held October 26, 2010, were read and approved. Minutes of the Special Meeting held November 9, 2010, were read and approved.

5. **Financial Report and Voucher**

- A Financial report was distributed and reviewed by the Commissioners

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos. 52 through 58 in the amount of \$1,723.73.

6. **Business from the Floor**

A. Guest Speaker

- Legal Counsel, Bruce Disend, suggested the FCMPD may consider recording the meetings as a convenience, although this is not a legal requirement. This is at the discretion of the Board of Commissioners.

B. Public Comment Period

- Terri Divers, 33220 SE 44<sup>th</sup> Place, Fall City, Washington, recommended the Board of Commissioners decide on where Public Hearing notices will be posted. Currently Special Meetings and Legal Notices are posted at the King County Library, Post Office and Fire Station No. 27, all of which are located in Fall City. This decision will be incorporated into the Policies and Procedures Manual.

7. **Correspondence**

- Commissioner Wilkins reviewed a document provided by the King County Fire District No. 27, with RCW codes pertaining to levies.

8. **Committee Reports**

A. Administrative Committee: Commissioner Harris

- Commissioner Wilkins explained that the first round draft of Policies and Procedures was distributed to the Commissioners and Terri Campbell. General Council recommended reviewing the final version prior to adopting.
- B. Vision, Mission, and Goals Committee: Commissioner Pettersson
- Nothing to Report.
- C. Park Lands Committee: Commissioner Moderow  
Park District Survey – Review of Proposals, Recommendations
- The Board of Commissioners has reviewed the three bids, and unanimously recommended accepting Hebert Research based primarily on a price that falls within our budget and their scope of work conforming to the RFP. A meeting will occur before the Regular Meeting of December 14, 2010. Commissioner Moderow requested from General Council, a copy of the City of Sammamish Parks Department survey contract as a sample document.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved a preliminary bid award to Herbert Research to begin to execute a contract.**

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved Commissioners Moderow and Wilkins meet with Hebert Research to clarify the bid content in order to execute a contract.**

- The Commissioners need to define the issues FCMPD wants to accomplish in the survey. General Counsel advised that as a Board, the Commissioners are entitled to review the questions prior to the survey to exhibit due diligence to cover the general public comments.
  - Charlie Kellogg requested information on how many citizens are contacted during the survey process. Commissioner Harris informed him that 5% of the general population within the District will be polled to answer the questions. It is estimated that by March, the survey results will be disclosed to FCMPD. The Commissioners will go back to the FCMPD Comp Plan and strategize on the future direction of the FCMPD.
- D. Communications Liaison Representative Report: Commissioner Wilkins  
FCCA, King County, Si View, Snoqualmie Tribe
- Nothing to Report.

## **9. Old Business**

- A. State Auditor's Office – Accountability Audit Status
- Commissioner Harris reviewed a letter from the State Auditor's office, regarding their intent to perform an audit in the future. General Counsel clarified that every State Agency receives a yearly audit to review standard practices.

- B. River Float Task Force (Snoqualmie River) – Commissioner Moderow
- King County called Commissioner Wilkins and requested a tour of Fall City to become familiar with the problem areas related to summer river activities and mission of the River Float Task Force. Commissioner Moderow will also be present.
  - Commissioner Schneidler supports the River Float Task Force efforts, however if the River Float Task Force requires more time and efforts of the FCMPD, then the topic should be readdressed at that time.
  - FCMPD funds totaling \$130 have been spent to date supporting the River Float Task Force. The Board of Commissioners has previously approved \$200 and there is no increase at this time.

**10. New Business**

A. There was a brief discussion surrounding 750 acres located in Fall City, which are for sale. There is little information known about the property and the topic could come up in future meetings.

**Upon motion duly made and seconded, the Board of Commissioners unanimously approved starting the 2<sup>nd</sup> Tuesday of the month Regular Meetings on December 14, 2010 continuing indefinitely.**

**11. Adjourn**

After discussion, upon motion duly made and seconded, the meeting was adjourned at 8:21 p.m.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner