

MINUTES OF REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD MAY 19, 2009

The regular meeting of the Board of Commissioners of Fall City Metropolitan Park District of King County, Washington, was held May 19, 2009, at the Fall City King County Library, 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m. Commissioners Harris, Moderow, Pettersson, Schneider, and Wilkins were present.

Also present was Alan Sinsel of King County Parks and Recreation.

1. Call to Order.

Commissioner Schneider acted as Chairman of the meeting and business was conducted as follows. He stated that Commissioner Harris has volunteered to take minutes of this meeting.

2. Minutes and Resolutions.

Minutes of the regular meeting held April 21, 2009 and the special meeting held May 5, 2009 were read and approved. Resolution No. 5 adopted at the April 21, 2009 meeting was reviewed and signed.

3. Financial Report and Vouchers.

The Financial Report was reviewed. There were no vouchers drawn on the Maintenance Fund to be reviewed.

4. Correspondence

There was no correspondence to be reviewed.

5. Committee Reports

A. Administrative Committee: Commissioner Harris
(Agenda, Minutes, Bookkeeping, Record keeping, Insurance, Legal Services,
Electronic Communications Research – Website, Web Hosting, E-mail)

1. Insurance

Commissioner Harris stated he had received an insurance quote for FCMPD from the Association of Washington Cities (AWC) Risk Management Services Agency which was based upon population, worker hours, and total insured values of property. The cost for coverage with AWC in 2009 is \$2,500, which is their minimum policy amount. This coverage equates to approximately 2,700 worker or volunteer hours since the District currently has no assets and is not considered to be the type of jurisdiction with a population. Si View MPD has its insurance policy with AWC which would make it convenient from the perspective of insurance coverage if in the future there were cooperative ventures between the two Districts.

Commissioner Harris stated that he had also contacted another company called Enduris, Inc. (formerly Washington Governmental Entity Pool) but had not yet received a response. Enduris is the insurance carrier for numerous government entities in Washington including park districts such as Bainbridge Island Metropolitan Park & Recreation District, Eastmont MPD, Key Peninsula MPD, Peninsula MPD.

The other commissioners requested that additional quotes be obtained from the Fall City branch of Farmers Insurance and from the broker that provides coverage to the Finn Hill MPD before any final decision is made and before the adoption of the future budget expenditures.

2. Legal Services

Commissioner Harris stated that today he had received an additional inquiry from Richard (Dick) Jonson regarding the subject of the invoice, that has not been officially submitted, for legal services provided prior to, and specifically for, the formation of the District. Mr. Jonson wanted to know if there was any information the Board needed regarding (1) his firm's request for payment of formation expenses, and (2) his firm's proposal to provide ongoing legal services.

Commissioner Moderow asked whether these legal service expenses incurred prior to the formation of the District would be allowable. Commissioner Harris stated that according to the information provided by Mr. Jonson during the March 17, 2009 meeting they would be because they were directly related to the District's formation.

Commissioner Schneider requested that the full content of the itemized invoice be provided for the Board's review since one of the invoice pages in the correspondence provided in the agenda packet for the March 17, 2009 meeting was missing. Commissioner Harris stated that this missing page had been received at the PO Box and that he would request Terri Divers provide full copies of the invoice to the commissioners prior to the next regular meeting.

Commissioner Harris stated that he believed that Mr. Jonson understood that the District currently has no funds in its account from which to pay the invoice, however his firm is requesting that the Board adopt a resolution indicating that the District would pay for the invoice upon receipt of sufficient funds from a future levy or interim line of credit through the King County Investment Pool.

Commissioner Moderow requested that she solicit a second opinion on the issue of payment of pre-formation expenses from an attorney that represents one of the other local MPD's prior to the Board's motion for such a resolution. Commissioner Harris thus recommended that no specific action be taken at this time until the full content of the invoice is provided and a second opinion is sought.

3. Electronic Communications

Commissioner Harris stated that he and Sophie Harris had a great meeting with Ed Hazen of EdsBits on May 14, 2009 to discuss the design and content for the District's new website. EdsBits is a local company within the District that was referred to Commissioner Harris by an attendee at a previous regular meeting. Mr. Hazen indicated that he was very supportive of the District's formation and efforts and welcomed the opportunity to provide services for it at a reduced labor rate as a way to

give back to the community. The proposed reduced labor rate of \$50/hour would be less than his regular rate of \$85/hour. EdsBits provides website design and graphic design services to many local organizations including Si View MPD, Fall City Farms, The Yoga Barn, Snoqualmie Valley Animal Hospital, Snoqualmie Valley Chamber of Commerce, and Snoqualmie Valley Schools Foundation.

Commissioner Pettersson stated that she had known Mr. Hazen for some time and that he was a good friend to the community.

Commissioner Harris indicated that it would be desirable to have a basic website with limited content operational prior to Fall City Days which is on June 20, 2009. Mr. Hazen had suggested that a \$500 retainer be used to fund the putting together the basics for this new website. Commissioner Harris offered to draft the basic content for the website and would forward it to the other commissioners prior to the next regular meeting for their review and comment.

Commissioner Wilkins offered to assist the website development effort by transferring current 'pre-District formation' content from the www.fallcityparks.org website to a new www.friendsoffallcityparks.org website which would be owned by the Friends of Fall City Parks non-profit organization.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved a \$500 budget for the website development and directed Commissioner Harris to work with EdsBits on the District's behalf and authorized reimbursement of related upfront costs charged for this effort.

B. Vision, Mission, and Goals Committee: Commissioner Pettersson

A proposed draft vision statement was reviewed at a second regular meeting.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously approved the vision statement for the District to be:

Provide citizens of Fall City, our regional neighbors, and visitors a vibrant park system serving the needs and interests of our diverse community.

Commissioner Pettersson stated that she would bring a large version of the vision statement to the booth at Fall City Days to generate public comments and suggestions (see discussion under Old Business).

Commissioner Schneider stated that it would be appropriate to discuss in greater detail the mission statement and goals, after the word is put out at Fall City Days, in the July edition of Fall City Neighbors, and in the Fall City Yahoo Group that this issue will be the focus of our July regular monthly meeting.

C. Park Lands Committee: Commissioner Moderow

Commissioner Moderow stated that she had received a request for equestrian arena area improvements from a representative of the Raging River Riders. The improvements request letter included both shorter term / maintenance improvements and longer term / capital improvements. A copy of the improvements request letter was provided to Alan Sinsel of King County Parks and Recreation, who was in attendance.

Mr. Sinsel indicated that the listed maintenance items would be added to the County's action item list of maintenance activities for Fall City Park. Mr. Sinsel suggested that the requested capital improvements be more formally submitted to King County Parks and Recreation.

Commissioner Wilkins stated that he had received a similar request letter from the Falls Little League for their desired capital improvements to the park facilities in the District. It was decided that the two 'wish lists' should be included in the future goals and budgeting discussions to take place between July and December 2009.

Commissioner Harris brought up one of the discussion topics held during the May 5, 2009 meeting with King County Parks representatives regarding the officially closed access to the Snoqualmie Valley Trail at SE 39th Place.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously authorized Commissioner Moderow to draft a letter of support from FCMPD to the King County Parks and Recreation Department for its efforts to purchase property at the SE 39th Place access to the Snoqualmie Valley Trail in order to officially permit trail access from Fall City Park. The letter would be reviewed at the next regular meeting and signed by the President of the Board prior to being sent to Kevin Brown, Director of King County Parks with a copy also sent to King County Councilmember Kathy Lambert.

6. Representative Report: Commissioner Wilkins

(Friends of Fall City Parks, Park & Recreation Regional [Snoqualmie Valley] Task Force, King County Communications Liaison)

Commissioner Wilkins stated that he and Commissioner Pettersson met with representatives of the Snoqualmie Tribe and King County Parks and Recreation to discuss the Tribe's recent receipt of an EPA grant to restore the Snoqualmie River riverfront adjacent to Fall City Park. Commissioner Wilkins stated that it was the Tribe's expectation to have the project completed over a 3 to 5 year period and that this grant would approximately fund 1/3 to 1/2 of the project. Removal of invasive plant species and planting of native species on the upstream reaches of the project limits would likely occur in the fall of 2009.

Commissioner Wilkins brought up one of the discussion topics held during the May 5, 2009 meeting with King County Parks representatives regarding FCMPD being officially notified by the King County Department of Development and Environmental Services (DDES) of any significant current or future developments within the boundaries of the District that would have an effect, impact, or require park, trail, or other recreational mitigation.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously authorized Commissioner Wilkins to draft a letter from FCMPD requesting that King County Department of Development and Environmental Services (DDES) officially notify the FCMPD of any significant current or future developments within the boundaries of the District that would have an effect, impact, or require park, trail, or other recreational mitigation. The letter would be reviewed at the next regular meeting and signed by the President

of the Board prior to being sent to the Director of DDES with a copy also sent to King County Councilmember Kathy Lambert.

Commissioner Moderow suggested that a similar letter to the one being drafted for DDES also be drafted for King County Parks and Recreation in order for FCMPD to be officially notified of any significant changes to the park, trail, and open space facilities within the boundaries of the District.

After discussion, upon motion duly made and seconded, the Board of Commissioners unanimously authorized Commissioner Moderow to draft a letter from FCMPD requesting that it be officially notified by King County Parks and Recreation of any significant changes to the park, trail, and open space facilities within the boundaries of the District. The letter would be reviewed at the next regular meeting and signed by the President of the Board prior to being sent to the Director of King County Parks with a copy also sent to King County Councilmember Kathy Lambert.

7. Old Business

A. Fall City Days.

Commissioner Wilkins stated that he would complete and submit the booth registration form. There is no cost for a non-profit booth that is not selling merchandise, which is the category under which the FCMPD booth would fall.

There was discussion among the commissioners that it may not be possible to have the FCMPD booth adjacent to other similar organizations such as the Mountains to Sound (MTS) Greenway, Partnership for Rural King County (PRKC), etc. Commissioner Pettersson stated that if the location of the FCMPD booth was undesirable, it could share space with the MTS booth since she was responsible for setting it up and staffing it. Commissioner Pettersson requested assistance from the other commissioners for staffing the potential MTS/FCMPD booth. It was decided to discuss the times for specific staffing of the FCMPD booth at the next regular meeting.

Commissioner Pettersson stated that she would prepare a comment card for people to fill out at the booth at Fall City Days. Commissioner Pettersson also stated that she would mount on a foam core board the 3 feet by 4 feet FCMPD map originally created by King County for the election and slightly modified by Commissioner Harris to use a display in the booth. Commissioner Pettersson indicated that she would come up with some ideas in an effort to have the booth be interactive with its guests. These booth ideas would likely include having it staffed by one or two commissioners to answer questions and field comments, a suggestion box, FCMPD website address, an example of Si View MPD's Comprehensive Plan, and possibly to have art supplies in order for kids to draw what they like about parks, or would like to have in a park. Commissioner Wilkins stated that he would supply a canopy tent if the location allows.

Commissioner Wilkins stated that he would organize the effort of putting together a float for the parade which would be similar to what was done for the Friends of Fall City Parks organization in 2008. The 2008 parade float involved a landscape-decorated (donated by Wells Nursery) flatbed trailer pulled by his truck. Commissioner Wilkins

stated that he felt that it was important to have a message of thanks and appreciation to the residents of Fall City for their support of the formation of the District in the February election.

Commissioners Pettersson and Wilkins volunteered to co-chair the relatively short term Fall City Days committee.

B. Logo

Commissioner Wilkins stated that he still has a person working on draft Fall City Metropolitan Park District logo options. He reminded the commissioners that this is being done at no charge to the District.

8. New Business

Commissioner Pettersson stated that she had provided a FCMPD status update to at a Fall City Historical Society meeting.

Commissioner Harris stated that he had sent an e-mail inquiry about benefits and costs to join the Washington Recreation & Park Association (WRPA). A representative board member from the Si View MPD suggested that FCMPD join this organization at some point.

9. Business from the Floor

None offered.

10. Adjourn

The next regular meeting of the Board of Commissioners of Fall City Metropolitan Park District of King County, Washington, will be held Tuesday, June 16, 2009, at the Fall City King County Library located at 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m.

Upon motion duly made and seconded, the meeting was adjourned at 8:37 p.m.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner