

MINUTES OF REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF FALL CITY METROPOLITAN PARK DISTRICT
OF KING COUNTY, WASHINGTON
HELD JULY 21, 2009

The regular meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington, was held July 21, 2009, at the Fall City King County Library, 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m. Commissioners Harris, Moderow, Pettersson, and Wilkins were present.

Also present was Terri Divers.

1. **Call to Order.**

Commissioner Harris acted as Chairman of the meeting by the request of Commissioner Schneider as he was away on vacation. Commissioner Harris also volunteered to take minutes of this meeting. Business was conducted as follows.

2. **Minutes and Resolutions.**

Minutes of the regular meeting held June 16, 2009 were read and approved.

3. **Financial Report and Vouchers.**

The Financial Report was reviewed. Various vouchers drawn on the Maintenance Fund were reviewed.

Upon motion duly made and seconded, the Board of Commissioners unanimously approved and authorized payment of Maintenance Fund Voucher Nos. 2 through 4 in the amount of \$423.90.

4. **Correspondence**

There was no correspondence to be reviewed.

5. **Committee Reports**

A. **Administrative Committee: Commissioner Harris**
(Agenda, Minutes, Bookkeeping, Record keeping, Insurance, Legal Services,
Electronic Communications Research – Website, Web Hosting, E-mail)

1. Insurance

Commissioner Harris reported that he had submitted the insurance application information from Association of Washington Cities Risk Management Services Agency (AWC RMSA). Upon receipt of the application, AWC RMSA notified Commissioner Harris that it could not provide FCMPD with insurance coverage because it could not be sponsored by another member, such as an incorporated city, that had common boundaries. AWC RMSA suggested that FCMPD contact another government pool insure called Enduris. Commissioner Harris stated that he would next contact Enduris for an insurance quote.

2. Legal Services

Terri Divers reported that she had not received an official response from the State Auditor's Office in regard to the FCMPD inquiry about payment of an invoice for legal services provided by attorney Richard (Dick) Jonson as part of the area's efforts to form a Metropolitan Park District. She indicated that she would contact their office to request this response.

The Board decided to not take action with respect to payment of the outstanding invoice pending a response from the State Auditor's office.

3. Electronic Communications

Commissioner Harris reported that the website was up and running. Commissioner Wilkins reported that he had not received any public comments or input via the website which are being forwarded to his e-mail address.

Commissioner Moderow suggested that a link to the King County Parks and Recreation website be added to the FCMPD website which allowed people to reserve park facilities within the District, primarily those at Fall City Park.

Commissioner Harris stated that he and Commissioner Wilkins would be coordinating with NetRiver Intelligent Data Centers of Lynnwood on setting up webhosting and e-mail services for the District as part of the website development task.

B. Vision, Mission, and Goals Committee: Commissioner Pettersson

Commissioner Pettersson reported that she had reviewed the public comments received via comment cards distributed at the FCMPD booth at Fall City Days and that three basic themes emerged, which were: 1) provide new facilities, 2) maintain existing facilities, and 3) maintain open space and the environment. The total number of comment cards received during Fall City Days was 36.

Commissioner Moderow offered that she would seek the list of the approximately 600 e-mail addresses that were submitted last year to the iPetitions website regarding the issue of a potential transfer of Fall City Park. Once received, a request for additional comments on the vision, mission, and goals for the District could be made directly to these individuals and also via the Yahoo Fall City news group.

C. Park Lands Committee: Commissioner Moderow

Commissioner Moderow stated that she had requested and received a maintenance schedule for Fall City Park from the King County Parks and Recreation Division. The maintenance schedule was too generic to evaluate and noted that she would request and annual one that was more specific. She also indicated that she would prepare one for the equestrian arena for the Board's review. Commissioner Wilkins offered to prepare one for review for the soccer and baseball fields.

Commissioner Moderow stated that she would request a copy of a sample interlocal agreement from Kevin Brown at King County Parks to review to determine how it might be used for specific maintenance of capital improvement activities at Fall City Park.

6. Representative Report: Commissioner Wilkins

(Friends of Fall City Parks, Park & Recreation Regional [Snoqualmie Valley] Task Force, King County Communications Liaison)

Commissioner Wilkins stated that he and Commissioner Pettersson would develop a list of questions that could be used for an opinion survey for the District. Commissioner Harris suggested that a list of typical questions could be taken from the survey included in the Si View Comprehensive Plan which is on their website.

7. Old Business

A. Fall City Days.

Comment cards received at Fall City Days were placed with the District Records.

B. Logo

Commissioner Wilkins stated that he still has a person working on draft Fall City Metropolitan Park District logo options. No specific action adopting a logo for the District was taken at this time.

C. Outgoing Correspondence

Commissioner Pettersson stated that she would draft a letter to Councilmember Lambert thanking her for the \$4,900 grant to the District and her other efforts for the District for review by the Board at the next meeting.

8. New Business

The commissioners discussed that the 2010 FCMPD budget would be required soon and that the Board should begin drafting it. Commissioner Harris provided a sample annual budget provided by the Finn Hill Metropolitan Park District. It was discussed that each of the commissioners should review the sample budget and then determine how it might be used in preparation of the FCMPD budget prior to the next meeting.

Terri Divers offered to determine the process and dates required for submitting a budget to King County. The Board decided to not take action with respect to the budget and the decision whether to hold a special meeting or a committee meeting to specifically address budget issues until the next regular meeting.

Terri Divers indicated that it was her understanding that there were efforts by some in King County to acquire a piece of property approximately 15 acres in size adjacent to the Snoqualmie River and across from the existing Fall City Natural Area that typically experiences flooding annually. Commissioner Wilkins offered to inquire with Jeff McMorris, Chief of Staff for Councilmember Lambert about this issue.

9. Business from the Floor

None offered.

10. Adjourn

The next regular meeting of the Board of Commissioners of Fall City Metropolitan Park District of King County, Washington, will be held Tuesday, August 18, 2009, at the Fall City King County Library located at 33415 42nd Place SE, Fall City, Washington, at 7:00 p.m.

Upon motion duly made and seconded, the meeting was adjourned at 8:32 p.m.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Clerk and Commissioner