



**THE MONTHLY MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
OF FALL CITY METROPOLITAN PARK DISTRICT  
OF KING COUNTY, WASHINGTON  
MONTHLY MEETING HELD February 11, 2025**

The monthly meeting of the Board of Commissioners of Fall City Metropolitan Park District (FCMPD) of King County, Washington was held on February 11, 2025, on zoom.

Commissioners Harris, Watts, and Holbink were in attendance. Commissioners Kellogg and Wilkins had excused absences.

**1. Call to Order – Commissioner Harris called the meeting to order at 5:06pm.**

**2. Minutes and Resolutions**

2.1. Approval of Agenda

***Commissioner Holbink moved to accept the agenda as written, Commissioner Watts seconded. Motion approved.***

2.2. Approval of Monthly Minutes

2.2.1. Approval of Monthly Meeting Minutes ***January 14, 2025***

***Commissioner Watts moved to accept January 14, 2025 minutes as amended, Commissioner Holbink seconded. Motion approved.***

**3. Financial Reports and Vouchers**

3.1 Review King County Financial Reports

3.1.1 Fall City Metropolitan Park District Cash Balance February 11, 2025, is **\$716,890.77**

3.1.2 The voucher from the previous month, January 14, 2025 was presented and audited.

3.2 Approval of Maintenance Vouchers

3.2.1 Commissioners reviewed the current month, February 11, 2025, vouchers and approved as presented.

***Commissioner Watts made the motion and Commissioner Kellogg seconded. The motion was approved and authorized payment of one Maintenance Fund Voucher for \$15,790.59 voucher #3307***

Payee	Invoice Date	Invoice Number	Invoice Amount	Description	Voucher
<b>SALARIES</b>					
Tanya Alter	2/10/2025	225	\$200.00	Office Admin fee	3307
<b>SUPPLIES/SERVICES</b>					
Tanya Alter	2/1/2025	2025	\$17.40	Reimbursements monthly –zoom	3307
OTAK	1/28/2025	12500211	\$15,213.19	West Side Trail Contract Fee	3307
FCCA	2/1/2025	212025	\$360.00	Advertisement in FCCA Newsletter	3307

## 4 Correspondence

- 4.1 Fall City Park District received an invoice from the Fall City Water District regarding storage fee. Commissioner Watts will follow up on payment.

## 5 Committee Reports (*italicized is dec notes*)

- 5.1 River Recreation/Float Task Force Committee (Watts)
  - 5.1.1 No report
- 5.2 Fall City Parks (Watts)
  - 5.2.1 King County Park Maintenance staff cut the post to the arena and will rebuild it.
  - 5.2.2 Commissioner Watts reported that Friends of Fall City Horse Arena and King County signed a contract. This will allow the local group to work on upgrading the footing in arena, manage events, and act as a liaison for renting the arena
- 5.3 Trail Connections/West Side Trail (Harris/Watts)
  - 5.3.1 Commissioner Harris reported OTAK continues to make more progress on phase 1 West Side Trail work and will submit lighting related items requested by King County.
  - 5.3.2 Commissioner Harris reported that with regard to phase 2, OTAK made good progress and submitted plans to WSDOT for their review

***Commissioner Watts made the motion to pay OTAK \$44,073 additional funds toward the West Side Trail Phase 2 and Commissioner Holbink seconded. The motion was approved.***

- 5.3.3 After Commissioners Watts and Harris visited neighbors regarding the driveway easements, there are three remaining and WSDOT is requesting the Pak District to get approval. WSDOT lease does not have to be until the trail is open.
- 5.4 Community Outreach (Commissioners)
  - 5.4.1 Commissioner Harris listened to the February FCCA meeting – there was a presentation by the King County Septic Group.
  - 5.4.2 Commissioner Harris attended the Valley Pool Together community meeting
  - 5.4.3 2026 King County Parks levy was discussed
- 5.5 Bernard Park (Wilkins/Kellogg)
  - 5.5.1 No report
- 5.6 Homestead Field (Watts)
  - 5.6.1 Commissioners Holbink and Watts continue to establish responsibilities between us and King County regarding the special permit use.
- 5.7 River Levee (Kellogg)
  - 5.7.1 No report.
- 5.8 Fall City Holiday Lights (Kellogg)
  - 5.8.1 Commissioner Harris reported they will be removed February 14<sup>th</sup>
- 5.9 Land Acquisition (Holbink)
  - 5.9.1 Commissioners discussed property options.

## 6 Unfinished Business

- 6.1 2025 Budget
  - 6.1.1 Tanya Alter to resend to Commissioners for updates

## 7 New Business

- 7.1 Job Posting update
  - 7.1.1 Tanya Alter provided a brief update on applications submitted. The closing date is February 28, 2025.

**8 Public Comment**

**9 Next Meetings**

9.1 March 11, 2025

**10 Meeting adjourned** at 6:15 pm by Commissioner Harris.

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President/Commissioner

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Commissioner

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Commissioner

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Commissioner

ATTEST:

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Clerk and Commissioner